

**NORTH DAKOTA INTERAGENCY COORDINATING COUNCIL  
MEETING MINUTES  
MARCH 3, 2005  
INTERACTIVE VIDEO NETWORK MEETING**

**PRESENT**

Kari Chiasson	Jeanette Kolberg
Peggy Crane	Bill Lardy
Tammy Gallup-Millner	Roxane Romanick
Ramona Gunderson	Linda Rorman
Gene Hysjulien	Shawn Stettner

**ABSENT**

Richard Brown	Jolene Sjostrom
Paula Burckhard	Angel Spottedhorse
Virginia Cleveland	George Starr
Bernard Hoggarth	

**OTHERS PRESENT**

Missi Baranko	Verl Walking Elk
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**STAFF PRESENT**

Deb Balsdon	Connie Haag
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Chairperson Peggy Crane called the meeting to order at 1:00 PM. Introductions were made. A quorum was present.

**TOPIC:** December 2, 2004 Meeting Minutes

**ACTION:** The minutes were approved as written.

**TOPIC:** Budget

**DISCUSSION:** Deb showed a fiscal update of FY 2002 which ended 9-30-04. People Soft, the new accounting system used by the state, has delayed the production of further reports at this time. The State has started using the FY 2003 grant, and the FY 2004 grant was also approved.

**TOPIC:** **Change to Bylaws**

**DISCUSSION:** A proposed change to section five (V) part C of the bylaws will align the Council with federal regulations. An honorarium will be paid only to those Council members who are unemployed or who forfeit wages in order to attend meetings.

**ACTION:** A motion was made by Jeanette Kolberg and seconded by Shawn Stettner to approve the change to the bylaws. Motion carried with one abstention by Roxane Romanick and two no votes by Kari Chiasson and Bill Lardy.

**TOPIC:** **Annual Performance Report**

**DISCUSSION:** Deb reported that the annual performance report format remains the same as last year. Deb is answering questions and making clarifications to the 2003 annual performance report.

**TOPIC:** **Parent Leadership Institute**

**DISCUSSION:** North Dakota is one of six states invited to participate in a Parent Leadership Conference. The Parent Leadership grant will pay for half the expenses for 5 parents and one professional to attend the conference from May 12-15 in San Francisco. The state will be asked to pay the remaining expenses.

**ACTION:** A motion was made by Kari Chiasson and seconded by Ramona Gunderson that the Department of Human Services build a team to attend the conference. NDICC and RICC representatives will be invited to be part of the team. If need be, Experienced Parents or RICC Parent Coordinators will be approached. Motion carried. A geographic and culturally diverse team will be assembled.

**TOPIC:** **Increasing Number of Infants and Toddlers Served**

**DISCUSSION:** The Council reviewed data showing the steadily increasing growth in the number of infants and toddlers being served in Early Intervention. Department of Human Services identified and is implementing strategy to allow for increased program capacity.

**TOPIC:** **Part C Changes Due to IDEA Reauthorization**

**DISCUSSION:** A meeting has been scheduled later this spring at which OSEP will provide additional information regarding the changes. The reauthorization of IDEA resulted in some changes to Part C.

**TOPIC:** **Contract for Technical Assistance and Training**

**DISCUSSION:** Peg Mohr advised the Council that the new contract for technical assistance and training has changes in the budget. Funds have been added for support staff and travel. NECTAC has offered to help develop a technical assistance program. A subcommittee would monitor quality improvement plans.

**ACTION:** A motion was made by Roxane Romanick and seconded by Linda Rorman to approve continuation of the contract for technical assistance and training with a recommendation to increase the hourly rate for consultants from \$30 to \$50. Motion carried.

**TOPIC:** **Contract for Parents as Co-Trainers**

**DISCUSSION:** Peg Mohr said this program is co-funded by the Department of Public Instruction, and an identical proposal will be sent to them. The budget is the same as last year. Three out of 14 instructors were not able to raise match money to fund co-instructors, who are parents. Recruitment packets are ready to go to faculty members.

**ACTION:** A motion was made by Tammy Gallup-Millner and seconded by Bill Lardy to approve continuation of the contract for Parents as Co-Trainers. Motion carried.

**TOPIC:** **Contract for the Family to Family Program**

**DISCUSSION:** Kathy Twite reported that the Family to Family program has increased its outreach to referral organizations and into tribal areas. The program recruits veteran parents of children with disabilities to counsel new parents of children with disabilities. The proposal requests no rate change for the coming year.

**ACTION:** A motion was made by Tammy Gallup-Millner and seconded by Jeanette Kolberg to approve continuation of the contract for the Family to Family Program. Motion carried.  
for these three contracts will be attached to the minutes.

**TOPIC:** **Early Intervention Services Subcommittee Report**

**DISCUSSION:** Roxane and Deb shared the issues facing the Early Intervention Services Subcommittee. To address Medicaid requirements, support smooth transition, and prevent parents from having to provide family financial information, effective April 1, case

management will be continued to the last day of the month for the last partial month the child is eligible for services. Suzy Heize has accepted the co-chair position for one year.

**TOPIC: OSEP Early Childhood Conference**

**DISCUSSION:** Deb and Roxane reported that most of the issues presented at the OSEP Early Childhood Conference regarded reauthorization and the Annual Performance Report. The trend is toward accountability and outcome measures. Reauthorization of IDEA did not provide for the Federal ICC. Roxane thanked Council members for the opportunity to attend the OSEP conference. Information from the meeting can be obtained at the NECTAC website:  
<http://www.nectac.org/~meetings/national2005/mtgPage3.asp?enter=no>.

**TOPIC: Appointments to NDICC**

**DISCUSSION:** Reauthorization addresses four new areas to be represented on state ICC's: Medicaid, the Office of the Coordinator of Education of Homeless Children and Youth; Foster Care; and Children's Mental Health.

**ACTION:** A motion was made by Roxane Romanick and seconded by Bill Lardy to request from the Governor's office an additional six members on the Council to fill the four required areas and two parents to maintain a 30 percent parent ratio. Motion carried. Deb will inform the RICCs of the need for parent representation on the Council.

**TOPIC: Next Meeting**

**DISCUSSION:** The next meeting will be held June 2, 2005. Agenda topics may include:  
Parent Participation  
Transition Family Story

The meeting adjourned at 5:00 PM.